

Internship performance report

The student _____ (Matr. Nr.: _____)
majoring in the Bachelor's program International Business Studies at Aalen University has
completed his compulsory internship from _____ until _____
at our company.

Total duration of internship _____

Days absent during that time _____

Breakdown of absences:

number of vacation days _____

number of sick days _____

unexcused absences _____

Days actually present during that time _____

We affirm that the student has successfully fulfilled the requirements and goals of the
internship.

Name and address of institution:

Comments:

Thank you!

Date

Signature and stamp of institution