



**Statutes of Aalen University – Technology and  
Economics for the admission and selection  
procedure for the Master's program in Polymer  
Technology**

Based on Sections 59 (1) sentence 2, 63 (2) sentences 1 and 3, 19 (1) sentence 2 no. 10 of the Law on Universities in Baden-Württemberg (State University Law – LHG) of January 1, 2005 (GBl. p. 1), last amended by Article 8 of the Law of February 7, 2023 (GBl. p. 26, 43), Sections 6 to 9 of the Higher Education Admission Act (HZG) of September 15, 2005 (GBl. p. 629 ff.), last amended by Article 9 of the Act of December 17, 2020 (GBl. p. 1204, 1229) and Sections 19 ff. of the Higher Education Admission Ordinance (HZVO) of December 2, 2019 (GBl. p. 489), last amended by Ordinance of December 20, December 2021 (GBl. p. 1049), the Senate of Aalen University adopted the following statutes on October 23, 2024.

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## § 1 Scope

The following provisions are supplemented by the provisions of the framework statutes of Aalen University of Applied Sciences – Technology and Economics on admission and the university's own selection procedure for master's degree programs dated April 28, 2021, as amended.

## § 2 Form of the application

(1) The following documents must be uploaded with the application for admission to be submitted via the university's applicant portal:

- a. the certificate of a first professionally qualifying university degree (university degree) or a certificate of the provisional grade if a university degree can be obtained by the deadline for submission,
- b. the university entrance qualification certificate (HZB),
- c. If necessary, the certificate from the academic examination offices,
- d. Proof of English language proficiency,
- e. A tabular resume with current contact details (maximum two A4 pages),
- f. if available, evidence of special achievements, skills, or knowledge beyond the normal university degree that were obtained or acquired after completing the bachelor's degree, and
- g. an identity document

The Admissions Office at Aalen University may request additional documents. If the documents enclosed with the application are not in German or English, a German or English translation must also be enclosed.

(2) The university may require that the original documents on which the admission decision is based be presented at the time of enrollment.

## § 3 Language certificates

Applicants must provide proof of the required English language skills with their application. Proof of the English language skills required for this degree program at level B2 must be provided by submitting one of the following documents:

1. German university entrance qualification with information on the language level achieved;
2. TOEIC (L&R) with a minimum score of 785;
3. TOEFL (iBT) with a minimum score of 72;
4. TOEFL (ITP) with a minimum score of 543;
5. Cambridge First with at least a Grade B;
6. Cambridge CAE or CPE with at least a grade C;
7. IELTS with a minimum score of 6.0;
8. PTC Academic B2 with a minimum score of 65; or
9. UNlcert II certificate with a minimum grade of 2.3.

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## § 4 Selection criteria

- (1) The study places available after deduction of the advance quotas will be allocated according to a ranking list based on the following selection criteria:
  - a. A university degree worth 210 ECTS credits in mechanical engineering, production engineering, materials engineering, plastics engineering, mechatronics, chemistry, physics, or a related field with an above-average grade of at least 2.5. Applicants with a university degree comprising 180 ECTS credits with an above-average grade will only be admitted on condition that they make up the difference during their master's program. The examination board will decide on the form in which the additional work is to be completed. In this case, the program is usually extended by one semester.
  - b. Proof of English language proficiency,
  - c. if available, evidence of special achievements, skills, or knowledge beyond the normal university degree.
- (2) Foreign degrees are evaluated on the basis of the recommendations of the Central Office for Foreign Education (ZAB). Degrees obtained at recognized foreign higher education institutions in accordance with ZAB criteria are considered equivalent to university degrees.

## § 5 Ranking

The average grade of the university degree is used to create the ranking list. This can be improved by up to a maximum of 0.4 as follows:

1. Relevant professional experience or other practical experience
  - of at least 6–12 months – improvement of 0.1;
  - 13–18 months – improvement of 0.2; 19
  - months or more – improvement of 0.3.
2. A university degree in plastics engineering – improvement of up to 0.3.

## § 6 Entry into force

These statutes shall enter into force retroactively on October 21, 2024, and shall apply for the first time to the admission procedure for the summer semester 2025. The statutes of Aalen University of Applied Sciences – Technology and Economics for the selection procedure for the master's program in Polymer Technology with academic final examination dated July 15, 2013, in the version dated July 15, 2021, shall cease to be valid at the same time.

Aalen, October 31, 2024

Signed  
Prof. Dr. Harald Riegel  
Rector