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Management Skills for Successful Projects

Coffeebreak Sessions Winter 2025/26

- » Wednesday, 01.10.
15:15 – 16:00
Room 257 & via Zoom
 - » **Key Success Factors for Projects**
Astrid Schmitz, Sz-Coaching
Stakeholder engagement (for third-party funded projects) // Communication, influencing & negotiating // Decision-making structures & processes
- » Thursday, 13.11.
15:15 – 16:00
via Zoom
 - » **Roles in Project Teams**
Jonas Gleiser, Gleiser Consulting
Explicit & implicit role definitions in project teams // Belbin team roles model // Self-organized teams & playing rules in industry
- » Tuesday, 09.12.
15:15 – 16:00
Room 257 & via Zoom
 - » **SMART Objectives for your Project**
Guido Neisemeier, Lukas Bischof Hochschulberatung
Definition of smart objectives, levels and milestones // Vision & Mission // Evaluation – measuring goal achievement
- » Monday, 26.01.
15:15 – 16:00
via Zoom
 - » **Effective and Efficient Project Meetings**
Simon Wolf, Beratung - Coaching - Training
Compact conversation skills // How to get to the point in project meetings? // Questioning techniques for management and leadership
- » Wednesday, 04.02.
15:15 – 16:00
Room 257 & via Zoom
 - » **Agile Working**
Guido Neisemeier, Lukas Bischof Hochschulberatung
Overview of agile working methods (e.g. SCRUM) and comparison with traditional working methods: prerequisites, advantages & disadvantages, risks & challenges
- » Wednesday, 11.02.
13:00 – 13:45
via Zoom
 - » **Effective Documentation in your Project**
Prof. Dr. Iman Taha, Hochschule Aalen
Experience-based tips for documenting research projects // necessary research data management, structures, and processes // impact of focus, key messages and a common thread // reporting and presentation of results