

Eingangsstempel	Erfasst und geprüft:
	Bewerber-Nr.



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# Application form for the master program

## Application deadlines

For the winter semester 15<sup>th</sup> July  
 For the summer semester 15<sup>th</sup> January

## Special deadlines

**Master Advanced Materials and Manufacturing**  
**Master Advanced Systems Design**  
 For the winter semester 15<sup>th</sup> June  
 For the summer semester 30<sup>th</sup> November

**Master Polymer Technology**  
 For the winter semester 15<sup>th</sup> July  
 For the summer semester 15<sup>th</sup> November

Start winter semester 20\_\_\_\_ /20\_\_\_\_

Start summer semester 20\_\_\_\_

## The following study courses are listed:

- |     |   |
|-----|---|
| AMM | - Advanced Materials and Manufacturing                    |
| ABC | - Analytics and Bioanalytics Chemistry                    |
| AOP | - Ophthalmic Optics and Psychophysics                     |
| DSB | - Data Science and Business Analytics (Further Education) |
| MAG | - Auditing, Finance & Governance                          |
| MBD | - Business Development                                    |
| MIN | - Computer Science  |
| MH  | - Health Management                                       |
| MI  | - International Marketing and Sales                       |
| MLD | - Machine Learning and Data Analysis                      |
| MM  | - Small and medium sized enterprise management            |
| MSD | - Advanced Systems Design                                 |
| MDP | - Data Management in Product Design and Production        |
| IDM | - Industrial Management                                   |
| ISM | - IT- Security Management (Further Education)             |
| PEF | - Product Development and Simulation                      |
| MRM | - Mechatronic/Systems Engineering                         |
| IST | - Leadership in Industrial Sales a. Technology            |
| PTC | - Polymer Technology                                      |
| APH | - Applied Photonics                                       |
| LBM | - Light Weight Engineering                                |
| TMM | - Technology Management                                   |
| WIC | - Information Systems                                     |
| WIB | - Information Systems (Further Education)                 |
| VSB | - Vision Science and Business (Further Education)         |

## Please write your favorite study course:

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

## 1. Personal Data

Last name or family name (as stated in your passport):

\_\_\_\_\_

First name (as stated in your passport):

\_\_\_\_\_

Date of birth: \_\_\_\_\_ (dd) \_\_\_\_\_ (mm) \_\_\_\_\_ (yy)

Place of birth: \_\_\_\_\_

Country of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Gender:  Male  Female

Marital status:  Married  Single

## 2. Permanent Mailing Address

Name (if other than given in 1): \_\_\_\_\_

Address (avoid P.O. Box address, unless a phone number is given below):  
\_\_\_\_\_

City (including state or province): \_\_\_\_\_

Postal / ZIP-code: \_\_\_\_\_ Country: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## 3. Record of Tertiary Education

University     Other (please indicate): \_\_\_\_\_

Name, city & country of institution: \_\_\_\_\_

Main field of study: \_\_\_\_\_ Specialisation: \_\_\_\_\_

Starting date: \_\_\_\_\_ Date of end: \_\_\_\_\_

Programme type:         Full time     Part time    Degree obtained? Yes, date? \_\_\_\_\_

Type of degree: \_\_\_\_\_ No, planned date? \_\_\_\_\_

Cumulative average grade (GPA): \_\_\_\_\_ Scale max.: \_\_\_\_\_

University     Other (please indicate): \_\_\_\_\_

Name, city & country of institution: \_\_\_\_\_

Main field of study: \_\_\_\_\_ Specialisation: \_\_\_\_\_

Starting date: \_\_\_\_\_ Date of end: \_\_\_\_\_

Programme type:         Full time     Part time    Degree obtained? Yes, date? \_\_\_\_\_

Type of degree: \_\_\_\_\_ No, planned date? \_\_\_\_\_

Cumulative average grade (GPA): \_\_\_\_\_ Scale max.: \_\_\_\_\_

## 4. Previous Work Experience

Name of the company / institution: \_\_\_\_\_

Address, city & country: \_\_\_\_\_

Main responsibilities: \_\_\_\_\_

Position: \_\_\_\_\_ Starting date: \_\_\_\_\_ Date of end: \_\_\_\_\_

Name of the company / institution: \_\_\_\_\_

Address, city & country: \_\_\_\_\_

Main responsibilities: \_\_\_\_\_

Position: \_\_\_\_\_ Starting date: \_\_\_\_\_ Date of end: \_\_\_\_\_

## 5. Information about your topic of research (only for AMM and MSD)

### **AMM**

Here you can find the topic of research for AMM

<https://www.hs-aalen.de/pages/m-sc-advanced-materials-and-manufacturing>

Priority 1:

\_\_\_\_\_

Priority 2:

\_\_\_\_\_

### **MSD**

Here you can find the topic of research for MSD

<https://www.hs-aalen.de/pages/m-sc-advanced-systems-design>

Priority 1:

\_\_\_\_\_

Priority 2:

\_\_\_\_\_

## 6. Special applications

If you will file a hardship application for immediate admission according to § 12 HVVO please send us legally attested documents till application deadline.

(Exceptional hardship exists if particularly serious health, social or family reasons in the person of the applicant require an immediate beginning of the studies.)

### Important

A detailed written explanation and suitable documents for verification, e.g. school report, medical report are required. The copies have to be legally attested and have to contain the official seal of an authority. Without submission of the relevant documents those applications cannot be processed.

**I assure you that all given information is correct and complete. I am informed that all given information serves as the basis for the process of allocation and that false or incomplete information can cause withdrawal of admission and exclusion from studies at the university of Aalen. I agree with the electronic saving and processing of my information for administrative purposes of the university.**

### **I take note of the following points:**

1. The information on the procedure of application and admission can be found on the homepage of the university of Aalen ([www.htw-aalen.de](http://www.htw-aalen.de) -> Studienbewerber)
2. All details regarding the pre-study practical, school and vocational education, occupation, other practical work, extracurricular achievements, services or previous studies have to be proven.
3. Applications that are not handed in on time or are incomplete – see checklist (with all required documents and legal attestation) will be excluded from the process of allocation of university places.
4. Please only include legally attested copies of your certificates and documents (exceptions are mentioned in detail.). Please note that a legal attestation has to be provided with the seal of an authority. We assume no responsibility for originals sent.
5. The current application deadlines are 15 January for the summer semester and 15 July for the winter semester (§ 3 Hochschulvergabeordnung – HVVO). As the circumstances require, there are also varying application deadlines – please refer to the checklists on the homepage's download area.
6. Please take note of the limitation period of the university.
7. Please make sure to provide us with your telephone number and email address in your application, so that we can contact you short-term in case any important documents are missing.
8. The applicant's data will be saved and processed according to the data protection regulations.
9. Although there is no duty of disclosure, we can only grant admission if you provide all the information required in your application. Personal data is collected referring to the aforementioned legal bases according to the act of the Ministry of Science on the elicitation and processing of applicants', students' and exam candidates' personal data for administrative purposes of the universities (Hochschul-Datenschutzverordnung – HSchulDSV) of 28 August 1992, as amended from time to time, in connection with § 4 section 1 number 1 of the law on the protection of personal data (Landesdatenschutzgesetz – LDSG) as amended on 18 September 2000 and according to § 12 section 1 of the law on universities in Baden-Wuerttemberg (Landeshochschulgesetz – LHG) from 1 January 2005, as amended from time to time.
10. For practical reasons, as well as reasons of data protection, we cannot provide telephone information.

Date \_\_\_\_\_

Signature \_\_\_\_\_