

## Information about Semester Fees

### Semester fees

New students/first year students must pay their semester fees **no later than the end of the enrolment period** (see Letter of Admission). Semester fees are paid by bank transfer. The corresponding information is provided in the Letter of Admission.

Semester fees in the amount of €170.00 are comprised of the following elements:

Administrative fee: €80.00
Student services fee: €72.00
Student activity fee: €18.00

- The fee for international students is €1,500.00
- The tuition fee for a second degree is €650.00

If payment is not made, enrolment will be canceled.

# Withdrawal of application

If you have been admitted to Aalen University of Applied Sciences and would like to withdraw from it, please withdraw your application via Hochschulstart.de.

If you have already accepted admission and submitted the documents for registration, you must withdraw your admission by sending an email to <a href="mailto:zulassungsamt@hs-aalen.de">zulassungsamt@hs-aalen.de</a>. Please note the withdrawal deadlines:

February 28 for the summer semester. August 31 for the winter semester.

#### **ATTENTION!**

If you fail to withdraw your application by the above-mentioned deadline (from March 1 for the summer semester or from September 1 for the winter semester), the respective semester will be counted as an attended semester. In this case, you will receive a certificate of withdrawal.

# Reimbursement of semester fees/tuition

If you have already paid your fees/tuition please note the following:

To have your fees/tuition reimbursed, please submit your request for tuition reimbursement and the request for reimbursement of the student services fee (€72) to Aalen University of Applied Sciences. You can find both forms on our website. It is not possible to save the completed form!

Please submit both forms, completed in full and signed together with any necessary supporting documents, to Aalen University of Applied Sciences.

It is no longer necessary to submit an additional request to Student Services as we will forward your request to Student Services for processing.

Please note, however, that the Studierendenwerk Ulm has different application deadlines.