



## INFORMATION SHEET

As of December 2021

### GENERAL INFORMATION

Name of the Institution	German Name: Hochschule Aalen – Technik und Wirtschaft English Name: Aalen University
Website	<a href="http://www.aalen-university.de">www.aalen-university.de</a>
Erasmus Code / OID	D AALEN01 / E10166908
EWP SCHAC - „SCHema for Academia“	htw-aalen.de
Number of Students & Staff	Approx. 6,000 students and 500 staff members
City & Number of Inhabitants	Aalen: 67,000

### CONTACT INFORMATION

Institutional Coordinator	Mr. Pascal Cromm ( <a href="mailto:pascal.cromm@hs-aalen.de">pascal.cromm@hs-aalen.de</a> )
Contacts for Incoming Students (email)	<p>Mrs. Antje Discher (<a href="mailto:antje.discher@hs-aalen.de">antje.discher@hs-aalen.de</a>): Europe, Jordan &amp; accommodation</p> <p>Mrs. Hedwig Schröder (<a href="mailto:hedwig.schroeder@hs-aalen.de">hedwig.schroeder@hs-aalen.de</a>): Non-European partnerships</p> <p>In addition, each degree programme has a departmental coordinator responsible for advising exchange students.</p> <p><a href="mailto:incomings@hs-aalen.de">incomings@hs-aalen.de</a>: general inquires for visa, health insurance, mentoring, etc.</p>
Contacts for Outgoing Students (email)	<p>Ms. Nichola Adams (<a href="mailto:nichola.adams@hs-aalen.de">nichola.adams@hs-aalen.de</a>): Erasmus+, European destinations, Mobility Online</p> <p>Mrs. Hedwig Schröder (<a href="mailto:hedwig.schroeder@hs-aalen.de">hedwig.schroeder@hs-aalen.de</a>): Non-European destinations</p> <p>Mrs. Carola Wirth (<a href="mailto:carola.wirth@hs-aalen.de">carola.wirth@hs-aalen.de</a>): Internships abroad</p>

### APPLICATION PROCEDURES

For Students (Erasmus SMS, SMP, etc.)	<p>Incoming students need to be nominated to <a href="mailto:aaa@hs-aalen.de">aaa@hs-aalen.de</a> before applying until the indicated deadlines. For the exact procedure, online application portal etc., please refer to <a href="http://www.hs-aalen.de/en/pages/aaa_incomings">www.hs-aalen.de/en/pages/aaa_incomings</a></p> <table border="1"> <thead> <tr> <th></th> <th>Winter Semester (1st Sem.)</th> <th>Summer Semester (2nd Sem)</th> </tr> </thead> <tbody> <tr> <td>Nomination Deadlines</td> <td>1st April</td> <td>1st November</td> </tr> <tr> <td>Application Deadlines</td> <td>30th April</td> <td>30th November</td> </tr> </tbody> </table>		Winter Semester (1st Sem.)	Summer Semester (2nd Sem)	Nomination Deadlines	1st April	1st November	Application Deadlines	30th April	30th November
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Nomination Deadlines	1st April	1st November								
Application Deadlines	30th April	30th November								
For Faculty & Staff (Erasmus STA, STT, etc.)	Please contact: <a href="mailto:pascal.cromm@hs-aalen.de">pascal.cromm@hs-aalen.de</a> or <a href="mailto:aaa@hs-aalen.de">aaa@hs-aalen.de</a>									
Research, Development, & Innovation	Contact RDI staff and CC the Institutional Coordinator in your enquiry. <a href="mailto:ralf.schreck@hs-aalen.de">ralf.schreck@hs-aalen.de</a>									

## LANGUAGE REQUIREMENTS

Students wishing to follow lectures taught in English should possess a B2 level. Students wishing to follow German taught lectures should possess at least a B1 level upon arrival (so that they can reach B2 level during the intensive course in Aalen). Only international standardised tests can be accepted (e.g. TOEFL, TOEIC, IELTS, Cambridge, etc. for English; TestDaF, Goethe for German).

## ACADEMICS

Academic Calendar			Winter Semester			Spring Semester										
	Preparatory German Classes & Orientation		1st 4 weeks of September			1st 3 weeks of February										
	Lecturing Periods		October - January			Mid-March - June										
	Examination Periods		1st 3 weeks of February			1st 3 weeks of July										
Academic Fields	Chemistry, Electrical Engineering & Computer Science, Optics & Mechatronics Management & Business Science, Mechanical Engineering & Materials Science															
English Taught Lectures	<a href="http://www.hs-aalen.de/en/pages/aaa_english-taught-lectures">www.hs-aalen.de/en/pages/aaa_english-taught-lectures</a>															
Grading Scale	ECTS Grades		A		B		C		D	E	FX	F				
	Aalen Grades		-	1,0	1,3	1,7	2,0	2,3	2,7	3,0	3,3	3,7	4,0	4,3	4,7	5,0
	Explanation		Very Good		Good		Satisfactory		Sufficient		Fail					

## ORIENTATION

Orientation	Aalen University provides orientation weeks for exchange students, where they receive information about living in Germany, studying at Aalen University and participate in guided tours of both the campus and city. This includes an intensive German course.
German Language Courses & Orientation	Exchange students attend the preparatory German intensive course in the beginning of each semester. German classes during the semester build upon the intensive course, containing a knowledge test in the beginning and an examination at the end. The intensive course also gives credit points. For more information: <a href="http://www.hs-aalen.de/language-center">www.hs-aalen.de/language-center</a>

## ACCOMMODATIONS AND COST OF LIVING

Accommodations / Housing	The International Office rents several rooms in student dormitories to incoming international students. Contracts for accommodation in residence halls always last for 6 months: <u>Winter Semester</u> : Sep. 1st – Feb. 28th <u>Summer Semester</u> : Mar. 1st. – Aug. 31st Incoming students will be informed about the application procedure prior to arrival. Alternatively, students can apply for private accommodation (early arrival advised); please contact <a href="mailto:antje.discher@hs-aalen.de">antje.discher@hs-aalen.de</a> to obtain addresses & information with respect to private accommodation, or places to stay during the first days.	
Accommodations Costs	250€ - 400€ (Status December 2021)	
Additional Estimated Monthly Costs <i>average cost calculation from German student association (Studentenwerk)</i>	320 € 168 € 94 € 130 € 35 € 61 € 93 € 20 € Total: Approx. 921 €	Average Rent: Food / Board: Car / Public Transportation: Health Insurance / Medicine Costs: Personal Liability Insurance Leisure, Culture, Sports: Phone, Mobile, Internet, Radio / Television Tax: Books, Learning Materials:
Proof of Financial Ability	Proof of Finances needed for Visa approval: 861 € per month » For one semester: 5,166 € » For two semesters: 10,332 €	

## MISCELLANEOUS

Useful Information and International Student Guides	<a href="http://www.hs-aalen.de/en/pages/akademisches-auslandsamt_incomings/">www.hs-aalen.de/en/pages/akademisches-auslandsamt_incomings/</a>
Directions from the Airport	Students will travel to Aalen using Germany's train system. In Aalen, buses and taxis are available to get to Aalen's International Office. More information can be found at the link above.