# INFORMATION SHEET

**As of February 2020**

## GENERAL INFORMATION

| **Name of the Institution** | German Name: Hochschule Aalen – Technik und Wirtschaft  
English Name: Aalen University |
<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Website</strong></td>
<td><a href="http://www.aalen-university.de">www.aalen-university.de</a></td>
</tr>
<tr>
<td><strong>Erasmus Code / EU Charta No</strong></td>
<td>D AALEN01 / 29718</td>
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<tr>
<td><strong>Number of Students &amp; Staff</strong></td>
<td>Approx. 6,000 students and 500 staff members</td>
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<tr>
<td><strong>City &amp; Number of Inhabitants</strong></td>
<td>Aalen: 67,000</td>
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</tbody>
</table>

## CONTACT INFORMATION

**Institutional Coordinator**

Mr. Pascal Cromm (pascal.cromm@hs-aalen.de)

**Contacts for Incoming Students (email)**

Mrs. Antje Discher (antje.discher@hs-aalen.de):
Erasmus program countries and accommodation for all

Mrs. Hedwig Schröder (hedwig.schroeder@hs.aalen.de): Non-European partnerships

In addition, each degree programme has a departmental coordinator responsible for advising exchange students.

**Contacts for Outgoing Students (email)**

Ms. Nichola Adams (nichola.adams@hs-aalen.de):
Studies abroad: Erasmus+, Mobility Online

Mrs. Hedwig Schröder (hedwig.schroeder@hs-aalen.de):
Studies abroad: Non-European destinations

Mrs. Karin Kadow (karin.kadow@hs-aalen.de): Internships abroad

**Contact Information**

International Relations Office, Aalen University  
Gartenstraße 135, D-73430 Aalen, Germany  
Telephone / Fax: +49 7361 576–1701 / +49 7361 576–1709

## APPLICATION PROCEDURES

**For Students**

(Erasmus SMS, SMP, etc.)

Incoming students need to be nominated to aaa@hs-aalen.de before applying until the indicated deadlines. For the exact procedure, online application portal etc., please refer to [www.hs-aalen.de/en/pages/akademisches-auslandsamt_incomings](http://www.hs-aalen.de/en/pages/akademisches-auslandsamt_incomings)

Nomination deadlines for partner institutions:

- for the **Winter Semester**: April 1st,  
- for the **Summer Semester**: November 1st

Application deadlines for nominated incoming students:

- for the **Winter Semester**: April 30th,  
- for the **Summer Semester**: November 30th

**For Faculty & Staff (Erasmus STA, STT, etc.)**

Please contact: pascal.cromm@hs-aalen.de or aaa@hs-aalen.de

**Research, Development, & Innovation**

Contact RDI staff and CC the Institutional Coordinator in your enquiry. ralf.schreck@hs-aalen.de
## ACADEMICS

### Academic Calendar

**Winter Semester:**
- Preparatory German Classes & Orientation: 1st 4 weeks of September
- Examination Periods: 1st 3 weeks of February

**Summer Semester:**
- Preparatory German Classes & Orientation: 1st 2 weeks of March
- Lecturing Periods: Mid-March – June (included)
- Examination Periods: 1st 3 weeks of July

### Academic Fields
- Chemistry
- Electrical Engineering & Computer Science
- Management & Business Science
- Mechanical Engineering & Materials Science
- Optics & Mechatronics

### English Taught Lectures

## ORIENTATION

### Orientation

Aalen University provides orientation weeks for exchange students, where they receive information about living in Germany, studying at Aalen University and participate in guided tours of both the campus and city. This includes an intensive German course.

### German Language Courses & Orientation

Exchange students attend the preparatory German intensive course in the beginning of each semester. German classes during the semester build upon the intensive course, containing a knowledge test in the beginning and an examination at the end. The intensive course also gives credit points. For more information: [www.hs-aalen.de/language-center](http://www.hs-aalen.de/language-center)

## ACCOMMODATIONS AND COST OF LIVING

### Accommodations / Housing

The International Office rents several rooms in student dormitories to incoming international students. Contracts for accommodation in residence halls always last for 6 months:

- **Winter Semester:** Sep. 1st – Feb. 28th
- **Summer Semester:** Mar. 1st. – Aug. 31st

Incoming students will be informed about the application procedure prior to arrival. Alternatively, students can apply for private accommodation (early arrival advised); please contact antje.discher@hs-aalen.de to obtain addresses & information with respect to private accommodation, or places to stay during the first days.

### Accommodations Costs

250€ - 400€ (Status February 2020)

### Additional Estimated Monthly Costs

<table>
<thead>
<tr>
<th>Category</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Average Rent</td>
<td>323 €</td>
</tr>
<tr>
<td>Food / Board</td>
<td>168 €</td>
</tr>
<tr>
<td>Car / Public Transportation</td>
<td>94 €</td>
</tr>
<tr>
<td>Health Insurance / Medicine Costs</td>
<td>80 €</td>
</tr>
<tr>
<td>Personal Liability Insurance</td>
<td>34 €</td>
</tr>
<tr>
<td>Leisure, Culture, Sports</td>
<td>61 €</td>
</tr>
<tr>
<td>Clothes</td>
<td>42 €</td>
</tr>
<tr>
<td>Phone, Mobile, Internet, Radio / Television Tax, Books, Learning Materials</td>
<td>31 €, 20 €</td>
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</tbody>
</table>

Total: Approx. 853 €

### Proof of Financial Ability

- Proof of Finances needed for Visa approval: 853 € per month
  - For one semester: 5,118 €
  - For two semesters: 10,236 €

## MISCELLANEOUS

### Useful Information and International Student Guides

### Directions from the Airport

Students will travel to Aalen using Germany’s train system. In Aalen, buses and taxis are available to get to Aalen’s International Office. More information can be found at the link above.

### LANGUAGE REQUIREMENTS

Students wishing to follow lectures taught in English should possess a B2 level. Students wishing to follow German taught lectures should possess at least a B1 level upon arrival (so that they can reach B2 level during the intensive course in Aalen). Only international standardised tests can be accepted (e.g. TOEFL, TOEIC, IELTS, Cambridge, etc. for English; TestDaF, Goethe for German).