

University Aalen • Postfach 1728 • 73428 Aalen

	Enrolment Number	Note Application/Admission office
Enrolment for		
	Study Course	Semester
SS		
Dear applicant, with your letter of admission you are allocated a place to study at Aale		
In order to complete the registration process at our university pleadeadline. Furthermore we require your enrolment for the time allocated		
Please use the form below and note the following:		
 Fill in information only in the provided spaces, starting at the left spaces empty. 	side. Tick all that applie	es to you. Please leave grey
 Please abbreviate sensibly, if provided spaces are insufficient. Use block letters only. Use upper and lower case letters for name: Other symbols such as accepts and additions can not be taken. 		You may use Umlaute (ä, ö,
 ü). Other symbols such as accents and additions can not be taken Do fill in the form completely and correctly. Incomplete or illegible f The legal basis for the collection of information can be found after or 	forms will be returned for	
The legal basis for the collection of illionnation can be found after the	sacifiquestion. For addit	ional comments see page 7.
1. Application number from letter of admission		Date stemp
2. Personal information § 1 Nr. 1 u. 2 HSchulDSV BW		
Family name / surname	First name / given na	ame
Name affix (voluntary) Gender § 1 No	r. 4 HSchulDSV BW	
	☐ männlich ☐	weiblich
Date of birth § 1 Nr. 3 HSchulDSV BW Place of Birth	§ 2 Nr. 1 HSchulDSV BW	1
Past names, for example maiden name § 2 Nr. 1 HSchulDSV B	W	
Nationality (for foreign applicants only) § 1 Nr. 6 HSchulDSV Vehicle country ID Country	BW	

3. Home address § 1 Nr. 5 HSchulDSV BW

	Street address		
	Postal code	City	
	Addition (c/o for example,	ith family)	
	Telefon	Fax optional	
	E-Mail		
4.	Postal address duri	ng the semester (if different form home address) § 1 Nr. 5 HSchulDSV BW	
	Street address		
	Postal code	City	
	Addition (c/o for example,	ith familiy)	
	Telephone optional	Fax optional	
	E-Mail optional		
	At which address would y	ou like to receive your correspondence	
	☐ Home address	Postal address during the semester	
5.	Form of studies § 2	Nr. 2 HSchulDSV BW	
	Is this your	first study program	
	,	second study program (only if you have already completed a study program	m)
		graduate / postgraduate / Master' study program	

6. Department and degree program $\S~1~Nr.~8~u.~\S~2~Nr.~3~HSchulDSV~BW$

For which department and for which degree program are you registering?

Depa	rtment of Chemistry	Depa	artment of Engineering and Surface Technology
	Bachelor Chemistry		Bachelor Plastics Engineering
	Master Analytics und		Bachelor Mechanical Engineering
	Bioanalytics Chemistry		Bachelor Mechanical Engineering/
Depa	rtment of Optics and Mechatronics	П	Production and Management
⊢	Bachelor Optometry	Ц	Bachelor Mechanical Engineering/ Business and Management
⊢	Bachelor Optometry and Audiology		Bachelor Product Development and Simulation
	Bachelor Technical Teacher Education		Bachelor Surface Technology/New Materials
	Bachelor Mechatronics		Bachelor Surface Technology/New Materials
	Bachelor Mechatronics Area of study Technical Editing	_	Area of study International Sales Management and Technology
	Bachelor Optoelectronics/Laser Technology	Ц	Bachelor Surface Technology/New Materials Area of study Materialographie/New Materials
	Master Photonics	П	Bachelor Surface Technology/New Materials
	Master Vision Science and Business	_	Area of study Mechanical Engineering/New Materials
	Master Ophthalmic Optics and Opto-Psychophysics		Master Polymer Technology
	Master Mechatronics Systems Engineering		Master Product Development and Simulation
Depa	rtment of Business and Economics		Master Advanced Materials and Manufacturing
	Bachelor Business Studies		Master Leadership in Industrial Sales and Technology
	Bachelor International Business Studies		Master Ligth Weight Engineering
	Bachelor Industrial Engineering		Master Technology Management
	Bachelor Health Management	Depa	artment of Electronics and Information Technology
	Bachelor Information Systems		Bachelor Electronics /Information Technology
	Master Management Area of study Health Management		Bachelor Electronics /Renewable Energy
	Master Management Area of study International Marketing and Sales		Bachelor Informatics Area of study Media Computer Science
	Master Management	Ц	Bachelor Informatics Area of study Software Engineering
_	Area of study Small and Medium sized enterprise management		Bachelor Informatics Area of study IT-Security
ᆜ	Master Industrial Management	П	Master Computer Controlled Systems
	Master Applied Management Science		Master Computer Controlled Cystems
ᆜ	Master Information Systems Consecutive		
Ц	Master Information Systems Further Education		
	FILL IN QUESTIONS 7 – 13 ONLY IF YOU WE (ALSO: AALEN UNI		
7. First e	nrolment at a German institution of high	er ed	ucation § 2 Nr. 2 HSchulDSV BW
	nd when were you enrolled in a German institution of highe the Hochschule, Ingenieur- oder Höhere Fachhochschule,		
☐ Sum	nmer semester		Year
Name o	f institution		

	·							
8.	First enrolment at Aalen University § 1 Nr. 10 HSchulDSV BW							
	When were you first enrolled at Aalen University? (Do not answer this question if you have not attended Aalen University before this enrollment)							
	☐ Summer semester ☐ Winter semester							
9.	Semesters at a German institution of higher education § 2 Nr. 2 HSchulDSV BW							
	Total number of semesters you attended a German institution of higher education in the past (including former practical semesters and any semesters you were on leave, but exclude semesters spent at a preparatory college (<i>Studienkolleg</i>), preliminary courses, and practical semesters waived on the basis of vocational training.							
	Semesters on leave:							
	Practical semesters:							
Number of semesters at a preparatory college (Studienkolleg): (only for students who had to take an entrance examination before enrolment)								
	Interruptions: (when you were not enrolled for one or more semesters during one course of study)							
	Number of semesters in the former DDR or Berlin (East)							
	Type of studies in the former DDR:							
10	D. Were you enroled in an institution of higher education <u>last semester</u> ? § 2 Nr.4 HSchulDSV BW							
	☐ Aalen University ☐ institution of higher education in Germany ☐ institution of higher education abroad							
	Name and location (country) of the institution							
	Degree awarded (Bachelor FH, Bachelor Uni etc.)							
	1. Major							
	2. Second major							
	3. Third major							
	Type of studies							

Doctoral studies

■ No degree awarded

☐ Continuing education studies

☐ Continued studies to improve grade point avarage

☐ First course of studies/degree program

■ Postgraduate studies

Additional studies

☐ Second course of studies/degree program

11. Have you taken any final examinations at another institution of higher education prior to this semester? (include foreign exams, if recognized in Germany) § 2 Nr. 5 HSchulDSV BW

La	st/latest examination				
Ty (Ba	rpe of degree achelor FH, Bachelor Uni etc.)				
Тур	e of studies				
	First course of studies/deg	gree program		Doctoral studies	
	Second course of studies	/degree program		Continuing education s	studies
	Postgraduate studies			-	mprove grade point avarage
	Additional studies			No degree awarded	
1. N	lajor				
2. S	econd major				
3. T	hird major				
A Ty	applicable: examination answer this question only upe of degree achelor FH, Bachelor Uni etc.)	on before last	inal examir		or 2,30)
Тур	pe of studies		_		
	First course of studies/de			Doctoral studies Continuing education s	studies
	Second course of studies Postgraduate studies	s/degree program		•	mprove grade point avarage
	Additional studies			No degree awarded	
1. N	lajor				
2. S	econd major				
αТ	hird maior				

12. Other institution of higher education § 2 Nr. 4 HSchulDSV BW Are you concurrently enroled in another institution of higher education?

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	2. C	Cour	ntry																			dur	atior	n (i	n m	onth	ıs)				
14.	ВА	ιfö	G	§ 2 N	lr. 4	HS	Schull	DS\	/ B	W,	§ 18 b	u.	§ 48	BAf	öG																
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Statement and Acknowledgement

I certify

 that my statements are true and complete. I understand that falsified information may lead to cancellation of enrolment. § 60 LHG

I hereby declare

- that I did not finally fail a (partial) examination/module in the course of studies for which I applied for the enrolment, or that I did not lose the right to pursue my examination for other reasons. Section 60 (2) no. 2 LHG
- that I am not conscripted for the defense of the military service or spare and I have not received such a notice so far. Section 60 (5) no. 3 LHG
- that I am in no employment, work or training relationship. (The activity as a student or scientific assistant as well as a tutor at the university is not regarded as an employment relationship within the meaning of this declaration.) As far as I am in a employment, work or training relationship, I attach appropriate documents stating that I have sufficient time to study, in particular to regularly attend the courses (e.g. the employer's certificate of the scope of the activity). Section 60 para. 2 no. 4 LHG
- that I have not been convicted of a deliberate criminal offense for a sentence of at least one year. \$ 60 para. 5 no. 5 LHG
- that I do not have to serve a prison sentence. Section 60 para. 6 no. 2 LHG
- that I am not suffering from any disease that seariously threatens the health of the other students or threatens the proper study operation. Section 60 para. 6 no. 1 LHG

Date	Signature

Legal basis:

The individual data is collected, stored, processed and forwarded to the legal basis given for each question. The various declarations are required by the following provisions:

- Regulation of the Ministry of Science on the collection and processing of personal data of study applicants, students and candidates for the administration of higher education institutions (Hochschul-Datenschutzverordnung HSchulDSV BW), as amended on 28 August 1992.
- Landeshochschulgesetz (LHG), as amended on 1 January 2005 (Coll., P. 1).
- Data on which the university is required to provide information according to the Law on Statistics for Higher Education in the version dated 2 November 1990 (Hochschulstatistikgesetz HStatG) (BGBI. IS. 2414) shall be communicated without mentioning the full name and address to the Statistical Office State Office BW.
- In addition, voluntary information can be provided to facilitate the work of the university administration (e.g., in the case of feedback, faster accessibility).
- Bundesausbildungsförderungsgesetz (BAföG) in the version of the notice of 6 June 1983 (Federal Law Gazette No. 645)

Information on the use of university institutions

By enrolling, you will be a member of the university and may use the appropriate facilities of the university (e.g. library and computer center) as part of your studies. Together with the library and the data center, a usage relationship is established with the enrolment according to the regulations for matriculation at the University of Applied Sciences Aalen.

The university has issued usage regulations and / or special usage regulations for its respective facilities. These are binding for all members of the university.

You can find the usage rules of the library on our homepage at https://www.hs-aalen.de/de/facilities/3/downloads. The usage regulations and / or usage regulations of the other institutions of the university can be viewed at the respective institutions.

The same applies to the facilities and laboratories of the faculties.

Transfer of data within the university

We would also like to inform you that, for administrative purposes, the following data can be used by the central facilities of the Aalen University of Applied Sciences for their respective tasks:

- Membership of the university
- Matriculation number
- Name, first Name
- Address(es) and e-mail address(es)
- Course of studies
- Classification semester

According to §§ 21, 22 LDSG, you have the right, on request, to receive information about the data stored by the University of Aalen about you and to request correction in case of incorrectly stored data. (Right of information and right of appeal). Please send a written information request or correction request to the Department of Admission and Central Student Services.

Use of software

The system and user software used on computers of the university is protected by copyright. It may

- not be copied,
- not be commercially used and
- can not be passed on to third parties.

The deliberate and negligent violation of these copyrights can cause considerable claims for damages.

Important:

By granting admission to studies, you have already received an e-mail account from the Aalen University of Applied Sciences. Please check your e-mails regularly, or redirect your e-mails to a corresponding private access. To this e-mail account, the University of Aalen sends important information on topics such as examination matters, information on the subject of study fees, general information and more.

I certify that I have read the notes on the use of university institutions and accept the terms and conditions of use.

Date, signature