Hochschule Aalen
UNIVERSITY OF APPLIED SCIENCES

APPLICATION FOR ADMISSION AS A VISITING STUDENT

Last name, first name _____

Date of birth _____

Address _____

Phone/email _____

nationality _____

gender ☐ Male ☐ Female

I am applying for admission as an auditor:

for the semester _____

in the degree programme _____

for the module component/course(s) _____

Scope (credit hours during the semester) _____

_____

Please provide evidence of your previous education by submitting the accordingly relevant school and vocational training certificates and proof of professional experience.

I confirm that the information I have provided is correct. I have acquired knowledge of the legal provisions printed on the reverse side.

_____ _____

Place and date Signature of the applicant

☐ Consent: I hereby agree that the data I have provided may be collected and stored by Aalen University of Applied Sciences for the purpose of applying for guest student status (§ 64 LHG). The data collected here will be deleted immediately accordingly to the legal requirements for data storage.

☐ I have read and understood the privacy policy of Aalen University of Applied Sciences.
I hereby accept the privacy policy of Aalen University of Applied Sciences.

_____ _____

Place and date Signature of the applicant

Legal provisions for auditors

Section 64 (1) of the State Higher Education Act of March 30, 2018

Anyone who can provide sufficient education or artistic eligibility may be admitted to individual module components (student auditor programme), provided that sufficient capacity is available. Auditors are not admitted to examinations. Coursework earned as a student auditor is not recognized as part of a degree programme.

§ 6 Regulations on Admission and Enrollment (ZullmmaO) of Aalen University of Applied Sciences dated June 30, 2011

(1) Anyone who can demonstrate sufficient education may, upon application, be admitted to individual module components, provided that sufficient capacity is available. Auditors are not admitted to examinations. Coursework earned as an auditor is not recognized as part of a degree programme (§ 64 (1) LHG).

(2) Admission as an auditor requires payment of the auditor fee (§ 14 LHGebG). The amount of the fee is specified in the university's regulations.

(3) Guest student status is granted for one semester at a time.

§ 17 State University Tuition Law (LHGebG) of January 1, 2005

The guest student fee is between €50 and €300 per semester after the start of the lecture period and is determined by the institutions of higher education. The institutions of higher education may scale the fee according to the type, number, and number of hours of the modules components/courses taken and according to the financial capacity of the individual auditor. The guest student fee is due on the first day of the semester.

Regulation on the collection of fees, expenses, and other remunerations at Aalen University of Applied Sciences (University Fee Regulations) dated December 14, 2006, last amended on
February 1, 2018

No. 3.1. of the fee schedule in attachment 1 to the University Fee Regulations:

Fees for auditors per semester:	**up to 4 WCH**	**€60**
	up to 8 WCH	**120.00**
	over 8 WCH	**€**

Admission as an auditor; guest student
is recommended by the degree programme

Date, signature of the Studies Dean

☐ The application is approved accordingly

☐ The application is not approved / not approved in full

Reason:

Place and date

Signature of the Vice President